



THE FOOTBALL ASSOCIATION OF HONG KONG, CHINA LIMITED

中 國 香 港 足 球 總 會 有 限 公 司

Competitions Officer

Established in 1914, The Football Association of Hong Kong, China Limited (HKFA) is the national sports association for football in Hong Kong. We are committed to enhance football development in Hong Kong. Over the past years, HKFA has been effective in broadening the base of participants and expanding various development programmes on community football covering grassroots and youth football, women's football and futsal. We provide coaching education and referee training courses to increase the supply of qualified coaches and referees to support player development and improve the standards of refereeing. We also organize football leagues, local and international competitions.

Based on the solid groundwork laid in the past years, the continual collaborations with football stakeholders as well as funding support from the FIFA, AFC, the Government of the HKSAR, the Hong Kong Jockey Club and other sponsors, we keep moving in the right directions for the implementation of our new HKFA five year strategic plan, namely "[The Vision 2025 Strategic Plan](#)", which the major goals identified vary from increased participation opportunities for all, viz. "Football for Everyone" to a long-term target of a Hong Kong men senior team going to the FIFA World Cup in 2034.

Our future success depends on the diverse talent and performance of dedicated employees. We now call for applications to fill the government subvented position which will be financially supported by the Leisure and Cultural Services Department. **The successful candidate will be appointed substantively to the post of Competitions Officer.** Reporting to the Competitions Manager, the appointee will be responsible for the following:

Job Descriptions

- To organize competitions at all levels for men and women
- To co-ordinate with clubs for the logistics arrangements of competitions
- To arrange pre-season seminar
- To provide secretariat support to various Committees' meetings
- To coordinate between the clubs and the venue for the club activities and promotion during the local and international competitions
- To manage all the A-Board set up on behalf of clubs at the venue
- To assist the media and TV broadcasting at the venue during the competitions
- To executive the equipment registration of all clubs.
- To perform such other duties and responsibilities as reasonably instructed by the Senior Competitions Manager / Competitions Manager from time to time.

Qualifications and Experience

- Post-secondary or above, preferably Degree holder
- With Grade E / Level 2 or above in 5 subjects including English (Syllabus B) and Chinese in the HKCEE; or Level 2 or equivalent or above in five subjects including English and Chinese in the HKDSE.
- Preferably have 1-3 year(s) working experience, with hands-on related experience in National Sports Associations or sports related company is a merit
- Familiar with MS-Office application and Chinese input
- Well-organized, independent, detail-oriented and pro-active
- Willing to work overtime, in irregular hours, under pressure and meet tight deadline
- Good command in English and Cantonese
- Having a valid driver's license and a clean driving record would be advantageous

The successful candidate will be offered a contract term employment. Starting salary will be commensurate with qualifications and experience. Our employee benefits include Group Medical, Group PA, Life Insurance and Dental Insurance to the right candidate.

Interested parties please send full resume with present & expected salary and available date by **"APPLY NOW"** on or before 28 December 2025.

Please ensure that you have explored the following official link which lists the relevant instructions before making an application:

<https://www.hkfa.com/en/about-us/organisation/career>

We are an equal opportunity employer and welcome applications from all qualified candidates. Applicants not having heard from us within four weeks from the date of deadline may consider their applications unsuccessful.

The information provided by the applicants will be treated in strict confidence and will only be used for the purpose of considering your employment application.