



The Football Association of Hong Kong, China 2025 – 2026 Coach Registration Application (For Overseas License Holders registration)

Application Criteria: Applicant must be over 18 years old who possess valid coaching certificate.

For previously registered coaches:

- Online registration period is 1st July – 31st August 2025. Online coach system account will be blocked on/after 1st September 2025 without successful registration.
- Register through online coach system. Please update personal information, upload the copy of letter of “Sexual Conviction Record Check” and upload this application form.
- Upon receipt of further confirmation from HKFA, please arrange payment of registration fee by credit card.
- Registration later than 1st September 2025, please submit the coach registration application form and the letter of “Sexual Conviction Record Check” (SCRC) in person or by post to the HKFA.

For new register coaches:

Please return the completed application form to the HKFA(Address : No. 55 Fat Kwong Street, Kowloon) **with the followings:**

- a. 1 Recently taken photo (**Passport photo format**)
- b. Coach Card Copy (valid coach card issued by FIFA member association or AFC member association)
- c. HKID/Passport Copy.
- d. Letter of acceptance of the application for Sexual Conviction Record Check by the Hong Kong Police with applicant’s name and the checking code.

Coach registration fee:

The coach registration fee is \$1,350, including 3-years membership of “Sport Session Planner” - online football coaching plan software. The registration is valid until 30.6.2028.

Please note the following:

- A. Applicant with **Non-HKFA/AFC** recognized coaching license will be registered as “**Overseas Coach**”. It will not be categorized as any level within HKFA coach education structure unless it is verified by AFC.
- B. For enquiry, please email to coach@hkfa.com or contact our staff (2193 7301)

